

Report to	Trowbridge Area Board
Date of Meeting	13/07/2017
Title of Report	Community Area Grant funding

Provisional Figures	Area Board Grants Budget	H&WB Fund	LYN Fund	CATG
Opening balance 2017/18	£66,601.00	£7,700.00	£31,145.00	£24,566.00
Grant Applications Awarded to date	£39,693.99	£10.00	£16,097.00	-
Current Balance	£26,907.01	£7,690.00	£15,048.00	£24,566.00
Balance if all grants are agreed at this meeting	£24,201.14	-	£6,481.00 <i>To be confirmed</i>	£24,316.00 <i>To be confirmed</i>

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Trowbridge Community Area Future Project Title: Community Hub at BA14 View full application	£2,207.00
Applicant: college estate resident assn. Project Title: new printer and new gazebo View full application	£498.87

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2456	Trowbridge Community Area Future	Community Hub at BA14	£2,207.00

Project Description:

To create a space a community Hub in the Shires Shopping Centre where the public can engage with 15 different groups Statutory charitable and community groups TCAF Trowbridge Lions Men's Sheds Group 5 Wiltshire Council Trowbridge Town Council Friends of the Museum Kennet Furniture Refurb Trowbridge Town Arts Carers Support Wiltshire Victim Support Wiltshire and Swindon Users Network Wiltshire Sight The Learning Curve. Residents and the communities of Trowbridge can gain advice information about activities and events guidance and support training and opportunities in volunteering. The Hub will ensure we are all working together to benefit the Trowbridge community. This is a dynamic project which will be an asset to Trowbridge. Contributions in kind total 37k which include the lease from Zurich for one year free rent all furniture donated from Ashton Street Wiltshire Council TCAF staff time to develop and co-ordinate the project Kennet Refurb donations of time equipment and volunteers Men's sheds volunteer's skills and time Trowbridge LIONS volunteer time and funding of the sign for the shop and Group 5 contribution of time in setting up a moving furniture. The HUB and its development has seen all groups working together for a joint project. The members have also given time in developing the project and ensuring its effectiveness upon launch.

Input from Community Engagement Manager:

The application meets the community grants criteria in that the applicant is a not-for-profit community organisation (Registered Charity No 1165254), this is a largely Capital bid and match funding is included.

The project is to turn a vacant shop in the Shires in Trowbridge into a 'community hub' with the aim of affording the community the opportunity to pop in and get advice and information on a range of services and meet with providers in the statutory, voluntary and charity sectors. The applicant states that up to 15 local organisations and agencies have so far expressed an interest in the project.

The central location is viewed as advantageous, making the Hub accessible to the community and able to capitalise on town centre visibility and footfall.

The applicant indicates that the premises (Unit 19) has been leased to TCAF, for a peppercorn rent, for a period of one year, however the term of tenure is unclear from the copy of the lease agreement provided.

As the matter was unclear, a technical assessment was requested and further clarification was provided by legal services at Wiltshire Council on 04/07/17.

Term	Detailed in clause 1. The term appears to be for 1 year ending in 2018, however as the Lease has not been dated/completed yet, there is not a definite end date
Rent	£1 per month (plus VAT if demanded) payable monthly in advance on the first day of each month
Break	Both Landlord and Tenant have an option to end the Lease on 28 days written notice. The Tenant must give vacant possession of the whole of the premises.

Use	The Tenant shall not use the property except as offices within class B1 of the Town and Country Planning (Use Classes) Order 1987
Outgoings	The Tenant will be responsible for all rates and all outgoing for the property
Landlord and Tenant Act 1954	<p>The Lease is to be contracted out of the LTA 1954. The effect of this is that:</p> <ul style="list-style-type: none"> • The Tenant has no right to remain in the property at the end of the lease • The Tenant must leave the property at the end of the lease unless the Landlord chooses to offer a new lease • The Tenant has no right to compensation from the Landlord on leaving the property at the end of the lease • The Tenant has no right to ask the court to fix the rent or the terms of the lease if the Landlord chooses to offer another lease

The period of one year, if confirmed, is viewed as a good opportunity to test out the community hub model and the need for this in Trowbridge. (In other areas of Wiltshire community hubs are being sited in Libraries e.g Calne, so this is an option for the future, if the hub model proves to be successful).

The total project cost in the application is shown at over £36,736 (this includes value of rent and service charge and other small contributions). 15 organisations are stated in the application as requesting use of the facility and have been asked to contribute £100 each for the first year's use. To date £400 is shown as having been secured from these sources, (along with a donation of surplus office furniture from Wiltshire Council)

As requested by the area board, the applicant was advised to approach their town council for support prior to bringing an application to the area board. The applicant advises that a grant from Trowbridge Town Council earlier in the year, has provided staffing for the project.

Funding of £2,207.00 is being applied for from the area board, to further equip the community hub. This includes funding for printer, photocopier/scanner, digital enabling, telephones, confidentiality screens and other items. Quotations for these items have been requested.

Match funding of £1,736.00 is shown, in staff costs to co-ordinate the project, in-kind volunteer contributions to prepare the premises and the contributions from organisations planning to use the facility, as outlined above.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2466	College Estate Resident Assn.	New printer and new gazebo	£498.87
<p>Project Description: Old printer on last legs need new one as we produce over 2000 newsletters and posters for the community each year. gazebo req. for events to promote the residents assn.at local events</p> <p>Input from Community Engagement Manager: The application meets the community grants criteria. The applicant is a not- for-profit community organisation (Residents' Association), this is a Capital project to support community development in the College area, through provision of a printer to enable production of community newsletters and a gazebo to support community events and activities aimed at bringing the community together. There is a community event planned for the estate to be held in August 2017. The total project cost is £598.87. Match funding is not a requirement for projects under £1000 although a contribution of £100 has been secured from Trowbridge Town Council, leaving a shortfall of £498.87 which is the amount applied for to the area board.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Member-led Project, Cllr Graham Payne

This is a member-led project brought forward by Cllr Graham Payne for allocation from young people's funds. West Wilts Special Needs Activity Scheme, a registered charity, supports young people with special needs across our area with a range of conditions including Asperger's, Down's Syndrome and other disabilities.

A key part of the offer for young people and families has been a two- week play scheme that takes place during school holidays. This provides positive activities for the young people and their families and gives them something to look forward to each year.

Unfortunately, sufficient funds were not secured in time to deliver the play scheme this year and the charity is unable to resource it from its reserves. As an alternative, the charity is proposing to run two fun days over the holidays and is seeking funding to help deliver these.

The project will benefit young people in many ways including

- feeling valued and supported
- improving social skills and mixing with non- disabled siblings
- making and sustaining friendships in the holidays
- learning new skills
- enjoying themselves in a safe and managed environment

The project will also benefit parents who will have activities to take their children to and the support of the charity workers and other parents. Parents have commented on the value of the summer holiday provision in terms of the support it gives to them and the siblings of special needs young people, the opportunity to meet other parents and share experiences, the opportunity for siblings to make friends with others in similar circumstances, the availability of trained staff to support the activities and the easing of pressure on the family during the long holidays.

Costs: Hire Rugby Club £400 per day for two days £800

Contribution toward bouncy castle £100

Total requested from area board £900

Other activities which will be funded by the charity and by donations include Disco, Bar B Que, Food, Entertainment- magician etc., Face painting, Arts and craft activities, Party games.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Mary Cullen

Community Engagement Manager

01225 718608

Mary.Cullen@wiltshire.gov.uk